

Mae Wilson Theatre & Visual Arts Gallery

## **VOLUNTEER APPLICATION FORM**

Thank you for your interest in volunteering at the Moose Jaw Cultural Centre! We look forward to reading your application and setting up an orientation of our building. Anyone over the age of 16 may apply. Anyone that is interested in bartending must be 19 years of age and be willing to complete the short "Special Occasion Responsible Service" certificate through Sask Liquor and Gaming.

Our volunteer crew is made up of young and older and we take inclusivity very seriously. We are continually working to create a welcoming environment for our crew and our patrons. It is important to note that volunteering at the MJCC does not guarantee being able to see productions or concerts. In fact, many of our positions do not involve being stationed in the theatre. We need greeters, ticket sellers, bartenders, ticket scanners, runners, merchandise sellers...just to name a few. We encourage you to apply and explore what opportunities there are at the Mae Wilson!

## **APPLICANT INFORMATION**

Full Name:			Date:	Date:							
	First	Last									
Address:											
	Street Address				Apt,	/Unit #					
	City		Province		Postal Code						
Phone:			Email	l:							
Date Available:											
Have you ever v	volunteered with u	s before? YES 1	If yes, when? NO								
EMERGENCY CONTACT INFORMATION											
Contact Name:			Con	ntact #:							
Contact Addres	s:										
Relationship:											

## **EMERGENCY CONTACT INFORMATION**

Please list two references. Friend, coworker, boss, etc.

Full Name:	Relationship:	
Company:	Phone:	
Full Name:	Relationship:	
Company:	Phone:	

## PREVIOUS EXPERIENCE AS A VOLUNTEER OR RELEVANT EMPLOYMENT

Company:			Phone:		
Job Description:					
Responsibilities:					
Do you have certification in First Aid/CPR ?	YES	NO	If yes, year certified:		
Are you certified to serve alcohol through "Serve it Right" or equivalent?		NO	If yes, year certified:		
Any other relevant information?:					

Please note: All who sell of serve alcohol are responsible for patron safety and consumption. You will be asked to complete the "Special Occasion Responsible Service" certificate through Sask Liquor and Gaming (Cost: \$10.00 CAD)

I certify that my answers are true and complete to the best of my knowledge. If this application leads to a volunteer position, I understand that false or misleading information in my application may result in my release.

Signature:

Please note that our 1916 facility has a lot of stairs. We do have an accessibility row that can be reached via elevator. The coordinator will discuss what sorts of positions might be appropriate for you if your mobility is reduced. All ushers that are stationed in the theatre itself must be able to walk multiple sets of stairs, assist patrons in finding their seats (be able to read fine print), respond initially to emergencies and be able to help patrons in an evacuation if needed. We look forward to having you join our team!

MJCC reserves the right to contact references and ask potential volunteers to obtain a Criminal Record Check at any point.

If you have any questions or concerns as you fill out this application, please reach out to Jennifer Warren (Front of House Manager) at **jennifer@moosejawculture.ca**